

**SILVER LAKE WATER & SEWER DISTRICT
SNOHOMISH COUNTY, WASHINGTON
RESOLUTION NO. 814**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE SILVER LAKE WATER AND SEWER DISTRICT,
SNOHOMISH COUNTY, WASHINGTON, ADOPTING NEW
WATER AND SEWER RATES AND AMENDING SERVICE FEES,
AMENDS CHAPTER 9.05.020, ENTITLED "WATER AND SEWER
RATES", ENTITLED "SERVICE FEES AND CHARGES" OF THE
DISTRICT CODE AND REPEALS RESOLUTION 492.**

WHEREAS, RCW 57.08.081 authorizes the Silver Lake Water & Sewer District's Board of Commissioners ("District") to fix rates and charges for providing sewer service and facilities to those whom sewer service is available, and for providing such service; and to fix rates and charges for providing water service, such rates and charges to be fixed as deemed necessary by the District's Board of Commissioners so that uniform charges will be made for the same class of customer or service and facility; and

WHEREAS, RCW 57.08.081 furthermore authorizes the District's Board of Commissioners, in classifying customers, to consider in its discretion, several factors including: the difference in cost to various customers, the location of the various customers inside and outside the District's service boundaries, the difference in cost of maintenance, operation, repair and replacement of the various parts of the system, the different character of the service furnished to various customers, the quantity and quality of the service and facility furnished, the time of its use, the achievement of water conservation goals, and the discouragement of wasteful practices and any other matters which present a reasonable difference as a ground for a distinction in the establishment of water and sewer rates and charges; and

WHEREAS, pursuant to RCW 57.08.005, the District possesses full authority to regulate and control the use, content, distribution, and price of its water supply and water system and the use and operation of its sewer system and the rates to be charged relating thereto; and

WHEREAS, previous District resolutions adopted by the Board of Commissioners have provided for, and authorized, the District to increase water and sewer rates based on increases to the wholesale charges for water and sewer billed to the District by the City of Everett, the Clearview Water Supply Agency, and the Alderwood Water & Wastewater District ("Wholesale Providers"); and

WHEREAS, the Board of Commissioners adopted Resolution No. 492 on December 22, 1998 that established the District's Hydrant Rental Policy and service rates; and

WHEREAS, the Board of Commissioners hired Katy Isaksen & Associates to perform a Utility Rate Study, which reviewed the District's revenues and expenses for water and sewer operations and recommending changes to certain customer classes, hydrant rental rates, and water and sewer rates; and

WHEREAS, at the Board of Commissioners regular meetings held on March 11, 2021, March 25, 2021 and April 8, 2021, the Consultant's report and the expected increases to water and sewer rates charged to the District by the Wholesale Providers for 2020 and 2021 were discussed and reviewed by the Commissioners; and

WHEREAS, the Wholesale Providers, in accordance with their respective long-term agreements with the District, have provided written notice to the District of their respective 2021 Wholesale Sewer and Water Rate Increases; and

WHEREAS, such Wholesale Sewer and Water Rate Increases are determined by formulas and criteria set forth in each Wholesale Provider's Agreement with the District as applied to prior year's costs and expenses; and

WHEREAS, the District is contractually bound to the Wholesale Providers to pay such increases, and a direct pass-through in a fair and equitable manner to each of the District customer classifications of such future increases of such wholesale charges by the Wholesale Providers or other water or sewer service providers. Based on information made available to the District from its Wholesale Providers at this time, such increases need to be fair and equitable to the various District customer classes when each such increase should occur; and

WHEREAS, when District staff reports that all or part of a proposed rate increase for water and sewer utilities is due to direct costs and expenses of the District's operations, staff shall recommend to the Board of Commissioners that the Board schedule a Public Hearing on such proposed rate increase(s); and

WHEREAS, the Board of Commissioners scheduling a Public Hearing, inviting comments from the general public on any proposed rate increases that are in whole or in part, due to direct costs and expenses of the District; and

WHEREAS, the Board of Commissioners have previously implemented a Summer Seasonal Water Rate to encourage conservation; and

WHEREAS, the Summer Seasonal Water Rate will be four consecutive months, with customers billed bi-monthly water in even months, and the summer seasonal months shall be May, June, July, and August. Customers billed bi-monthly in odd months; the summer seasonal months shall be June, July, August, and September. Customers being billed monthly; the summer seasonal months shall be May, June, July, and August; and

WHEREAS, the water and sewer rates and service fees and charges set forth in this Resolution in Exhibits "A" and "B" attached hereto and made a part of this Resolution,

shall be considered rates and charges for the District's sewer and water utilities; and it is found and declared that the classifications, rates, fees, and charges set forth in Exhibits "A" and "B" attached to this Resolution are fair and equitable; and

WHEREAS, Resolution No. 814 provides customer classifications and definitions to provide guidance to District staff on how to implement and administer utility service various classes of customers in a variety of situations; and

WHEREAS, such definitions and guidance to staff clarify how to administer rates and charges to customers in various situations, and setting forth such definitions and guidance in the same resolution that presents the Water and Sewer Rate Tables facilitate District staff efforts to share such administrative matters with customers; and

WHEREAS, the Board of Commissioners has determined to now reiterate and republish in this resolution these definitions for customer classification and information services now, therefore,

BE IT RESOLVED by the Board of Commissioners of the Silver Lake Water and Sewer District, Snohomish County, Washington adopts new Water and Sewer Charges amending Resolution No. 772, codified Chapter 9.05 the District Code, and Resolution No. 492 is repealed, as follows:

Section 1: Chapter 9.05.010 of the District's Code, entitled "Definitions"; Chapter 9.05.020 of the District Code, entitled "Water and Sewer Charges, Section 1; and Exhibits "A" and "B", are hereby amended as set forth in Exhibit 1, attached hereto and incorporated by reference.

Section 2: Chapter 9.05.080 of the District's Code, entitled "Service Fees and Charges", Section 3, Exhibit "H", are hereby amended as set forth in Exhibit 1, attached hereto and incorporated by reference.

Section 3: Resolution No. 492, dated December 22, 1998, is hereby repealed and nullified.

ADOPTED by the Board of Commissioners at a public meeting of the Silver Lake Water and Sewer District, Snohomish County, Washington this 8th day of April 2021.



President and Commissioner




Vice President and Commissioner



Secretary and Commissioner

I CERTIFY the above to be a true and correct copy of Resolution No. 814 adopted by the Board of Commissioners of the Silver Lake Water and Sewer District this 8th day of April, 2021, as said Resolution appears in the records of the Silver Lake Water and Sewer District.



Secretary of the Silver Lake Water and Sewer District

Chapter 9.05.010

Definitions

Active Account Status means a customer has a water and/or sewer connection to the District's system.

"Condominium" means a land use term used to describe a wide range of residential structure types and property ownerships but is not a term used by the District to determine a customer classification.

"Customer Class" shall mean the type of water and sewer connection to determine the associated water and sewer monthly rates. The District's customer classes are:

Commercial, Industrial and Irrigation Customer Classes:

"Commercial" means all non-residential customers receiving water and sewer service or discharging domestic flows to the District's sewer system without one or more dwelling units. Schools, churches, public agencies, retail stores, restaurants, office buildings, gyms / fitness facilities, hotels, motels and parks are examples of commercial class customers. Commercial class customers can be for profit or not for profit customers.

"Industrial" is Commercial Customer with a business activity that meets the industrial classification pursuant to the Standard Industrial Classification Manual issued by the United States Office of Management and Budget, or a customer whose sewer discharge meets the BOD, TSS, or other discharge standard of their respective sewer basin sewer treatment provider: either King County Metro or the City of Everett.

"Irrigation meter" means a water meter that is dedicated and plumbed solely to provide water to an irrigation system or water sprinkler system.

Fire Meter Customer Classes:

"Fire meter" means a water meter, regardless of size, that is dedicated and plumbed solely to provide water to a fire suppression or fire sprinkler systems. Fire meters can be installed in any structure(s).

"Fire meter – Residential Combo/Domestic Meter" means a 5/8" or 1" residential water meter specially plumbed under the Uniformed Plumbing Code to provide combined fire and domestic water. Residential Combo/Domestic Meters shall pay the base monthly water rate for a 5/8" Residential Water Meter and a 5/8" Fire Meter plus the water consumption charge.

Multifamily Residential Customer Classes:

“Mobile Home Park” means a tract of land that is either owned or rented that contains three or more mobile homes served by master water meter. Each mobile home attached to a master meter shall count as one multifamily dwelling unit.

“Multifamily structure” means a structure or portion of a structure containing three or more dwelling units with water service provided by a master water meter per structure.

“Multifamily Live/Work structure” means a dwelling unit or dwelling units contained within a Multifamily Structure designed to provide space for both living and commercial or business activities for the occupant.

Residential Customer Classes:

“Duplex”, “two-family dwelling units”, “Single-family attached units” or means a detached structure containing two dwelling units. Each separate duplex dwelling unit shall be considered a single family customer class and billed one ERU. For example, two duplex structures, containing four dwelling units, would be served by four separate water meters and would be billed four residential units. Duplex connections may be provided fire service by either a dedicated Fire Meter or Residential Combo/Domestic Meter serving each unit.

“Mobile home” means it is a prefabricated structure, built in a factory on a permanently attached chassis before being transported to a site and used as permanent living space on a tract of land. Each individual mobile home served by an individual water meter shall be counted as one residential unit.

“Townhomes” means a structure containing multiple single family dwelling units, sharing a common wall, with each dwelling unit separately owned. Each individual townhome served by an individual water meter shall be counted as one residential unit.

“Single-family detached unit” means a structure containing one family living area and having a permanent foundation including the fee simple interest of the respective underlying real property for the structure. Each single family detached structure shall be counted as one residential unit, though any additional accessory dwelling units shall be counted as an additional dwelling unit.

“Everett Sewer basin” means an area identified by the District where sewer flows are delivered to the City of Everett for sewer treatment per Interlocal agreement.

“Factor ratio” means the percentage increase used to calculate a larger meter size’s Water Base Rate from the base meter size.

“Meter size” means the size of the water meter requested or required to meet water and sewer demands.

“Customers Outside the District’s Corporate Boundaries” means any customer, either an individual, corporate, or public agency, which is located outside the corporate boundaries of the Silver Lake Water & Sewer District.

“Delinquent Notice – Door Hanger” means when a notice is posted to, or otherwise provided to a property informing the resident that their utility service is scheduled for disconnection due to non-payment of District utility charges, non-compliance with back flow assembly regulations, or other violations of District specifications and regulations.

“Delinquent Service Disconnection (Lock)” means when the District disconnects or shuts off utility service to a property due to non-payment of charges. District personnel shall have the authority to determine whether an account is locked off or not. Not locking a service shall not decrease the District’s fees, charges and rates applicable to such service or account.

“Disconnected Account Status” means a customer that has requested their water and/or sewer connection be temporarily removed, for a period of time not to exceed 365 days, for the purposes of property improvement, reconstruction, or renovation.

“Domestic User” means any and all customers of the District discharging domestic wastewater only to the District sewerage system.

“Domestic Wastewater” means water carrying human waste, including kitchen, bath and laundry waste from residences, buildings, industrial establishments or other places, together with such groundwater infiltration or surface water as may be present.

“Estimated Closing Bill” means the preparation by the District of a property’s utility bill at a future date when requested by a customer, title company or escrow company, relating to the termination or closing of a water or sewer service account.

“Equivalent Residential Unit or ERU” means:

- a. For commercial customers, for calculation of monthly sewer service charges, an ERU equals the total cubic feet of water utilized by the user for a month divided by 750.
- b. For industrial customers, for calculation of monthly sewer service charges, an ERU equals the total cubic feet of sewage flow to the District’s sewer system for a month divided by 750.
- c. For industrial customers, for calculation of sewer General Facility Charges, an ERU equals the design capacity in total gallons of sewage that such customer’s facilities may deliver to the District’s sewer system in a month divided by 750.

“Hydrant Rental” means when a customer requests use of a metered hydrant for one or more days. The customer shall be responsible for the hydrant meter including any damage or loss to the hydrant rental meter. The customers shall pay the Hydrant Rental

Charge, the Hydrant Rental Water Base Rate, and the Hydrant Rental Water Consumption charges. The General Manager or designee shall have the authority to develop procedures related to hydrant rentals.

“Hydrant Rental Charge” mean a fixed rental charge which will be charged in addition to the base monthly rate unit for the water rate adopted by the District.

“Hydrant Rental Deposit” means a deposit up to \$1,000 to rent a District hydrant. District Developers, working under a Developer Extension Agreement with the District, may request their Developer Deposit extended to the use of the hydrant rental.

“Hydrant Rental Late Return Fee” means the fee assessed by the District when a hydrant is returned late from the rental agreement or when the District’s request for a meter read is not provided by the specified date.

“Hydrant Rental Water Consumption” means the usage of water, as measured by the hydrant’s meter.

“Multifamily Customer Class During Construction” means a new multifamily customer class connection during its construction phase. During a new Multifamily Customer Class connection construction phase, the new Multifamily Customer Class connection may be billed at the Commercial Class rates for water and sewer. The New Multifamily Customer Connection phase shall last from the time of connection to the District’s system until the either the underling general purpose government issues a Certificate of Occupancy or a maximum of one-hundred and twenty days from the date of connection, whichever comes first.

“Surcharge” means a percentage or fixed dollar amount in excess of an adopted water or sewer rate. A surcharge of 25% shall equate to the water or sewer rate, times 1.25, equals the surcharge rate. For example, a service rate of \$10.00 shall equate to a surcharge rate of \$12.50 ($\$10.00 * 1.25 = \12.50).

“Summer Seasonal Water Rates” means that the water per unit (consumption) rate shall be higher for four billing months of the summer. The water summer seasonal months for bimonthly customers billed every even month, currently Cycle 1 and Cycle 7, shall be May, June, July, and August. The water summer seasonal months for bimonthly customers billed every odd month, currently Cycle 2, shall be June, July, August, and September. The water summer seasonal months for customers billed monthly, currently Cycle 3, shall be May, June, July, and August.

“Terminated Account Status” means a customer that has requested their water and/or sewer connection be permanently removed from the District’s system or the District has determined that a water or sewer connection has been abandoned or should otherwise be terminated.

Chapter 9.05.020

Water and Sewer Rates

(1) *Adoption of Rates.* The water and sewer rates and the service fees and charges set forth on Exhibits "A" and "B," attached hereto, are hereby adopted effective May 1, 2021. For the purposes of bimonthly water and sewer rates, the 2021 rates shall be effective for cycle 1 and cycle 7 on May 1, 2021, billed June 2021. For the purposes of bimonthly water and sewer rates, the 2021 rates shall be effective for cycle 2 on June 1, 2021, billed in July 2021. For the purposes of monthly water and sewer rates, the 2021 rates shall be effective for cycle 3 on May 1, 2021, billed in May 2021.

2021 Rate Table

Exhibit A - Water Rates

Customer Class	Base Rate		Per Unit	
	Standard	Monthly	Water Use	
	Of	Base	(100 cu ft = 1 CCF)	
Class	Measure	Rate	Winter	Summer
Residential				
Low Income Senior Citizen	Per Dwelling Unit	\$ 7.30	\$ 2.95	\$ 3.55
Single Family Residential	Per Dwelling Unit	\$ 14.60	\$ 2.95	\$ 3.55
Single Family Residential/Fire Combo	Per Dwelling Unit	\$ 24.40	\$ 2.95	\$ 3.55
ADU Less Than 800 SF	Per Dwelling Unit	\$ 13.85	\$ 2.95	\$ 3.55
Multi-Family	Per Dwelling Unit	\$ 13.85	\$ 2.95	\$ 3.55
Outside District Boundaries at 125%	Per Dwelling Unit	\$ 18.25	\$ 3.70	\$ 4.45
Commercial, Schools, Irrigation and Hydrant Rentals				
Commercial & Irrigation	Per 5/8"	\$ 14.60	\$ 2.95	\$ 3.55
Commercial & Irrigation	Per 1" Meter	\$ 36.50	\$ 2.95	\$ 3.55
Commercial & Irrigation	Per 1.5" Meter	\$ 73.00	\$ 2.95	\$ 3.55
Commercial & Irrigation	Per 2" Meter	\$ 116.80	\$ 2.95	\$ 3.55
Commercial & Irrigation	Per 3" Meter	\$ 219.00	\$ 2.95	\$ 3.55
Commercial & Irrigation	Per 4" Meter	\$ 365.00	\$ 2.95	\$ 3.55
Commercial & Irrigation	Per 6" Meter	\$ 730.00	\$ 2.95	\$ 3.55
Commercial & Irrigation	Per 8" Meter	\$ 1,168.00	\$ 2.95	\$ 3.55
Wholesale Master Meter	Per 8" Meter	\$ 408.80	\$ 3.70	\$ 4.45
Fire Sprinklers				
Residential 5/8" or 1"	Per 5/8" or 1" Residential	\$ 9.80	\$ 2.95	\$ 3.55
Fire Meter 1"	Per 1" Fire Line	\$ 16.65	\$ 2.95	\$ 3.55
Fire Meter 1.5"	Per 1.5" Fire Service Line	\$ 33.30	\$ 2.95	\$ 3.55
Fire Meter 2"	Per 2" Fire Service Line	\$ 53.30	\$ 2.95	\$ 3.55
Fire Meter 3"	Per 3" Fire Service Line	\$ 99.95	\$ 2.95	\$ 3.55
Fire Meter 4"	Per 4" Fire Service Line	\$ 166.60	\$ 2.95	\$ 3.55
Fire Meter 6"	Per 6" Fire Service Line	\$ 333.20	\$ 2.95	\$ 3.55
Fire Meter 8" or Larger	Per 8" Fire Service Line	\$ 533.12	\$ 2.95	\$ 3.55
Future rate increases in the wholesale water charge to the District by either the City of Everett or the Clearview				
Accounts outside the District shall be billed 125% of the above service rates.				
Bill Period Ending In	Billing Cycle #	Summer Seasonal Months		
Even Months	Cycles 1, 3, and 7	May - <u>June</u> - July - <u>August</u>		
Odd Months	Cycle 2	June - <u>July</u> - August - <u>September</u>		

2021 Rate Table
Exhibit B - Sewer Rates

Customer Class	Base Rate		Per Unit
	Standard Of Measure	Monthly Base Rate	Base Rate Includes (7.5 Units)
Everett Basin			
Low Income Senior Citizen	Per Dwelling Unit	\$ 51.70	N/A
Single Family Residential	Per Dwelling Unit	\$ 66.45	N/A
Single Family Residential/Fire Combo	Per Dwelling Unit	\$ 66.45	N/A
ADU Less Than 800 SF	Per Dwelling Unit	\$ 63.15	N/A
Multi-Family	Per Dwelling Unit	\$ 63.15	N/A
Schools	Per Water Meter	\$ 66.45	\$ 8.85
Commercial	Per Water Meter	\$ 66.45	\$ 8.85
Industrial	Per Water Meter	\$ 70.45	\$ 9.40
Alderwood Basin			
Low Income Senior Citizen	Per Dwelling Unit	\$ 46.90	N/A
Single Family Residential	Per Dwelling Unit	\$ 62.50	N/A
Single Family Residential/Fire Combo	Per Dwelling Unit	\$ 62.50	N/A
Single Family Res. - Outside District	Per Dwelling Unit	\$ 78.10	N/A
ADU Less Than 800 SF	Per Dwelling Unit	\$ 59.40	N/A
Multi-Family	Per Dwelling Unit	\$ 59.40	N/A
Schools	Per Water Meter	\$ 62.50	\$ 8.35
Commercial	Per Water Meter	\$ 62.50	\$ 8.35
Industrial	Per Water Meter	\$ 65.60	\$ 8.75
Future rate increases in the wholesale sewer treatment charge to the District by either the City of Everett or the			
Accounts outside the District shall be billed 125% of the above service rates.			
By Interlocal Agreement Cross Valley Sewer Customers shall be billed 117% of the above service rates.			

Exhibit H - Service Fees and Charges		
Service Description	Fee Basis	Fee Amount
New/Closed Account Type Fees		
New Account Setup Fee	Per Request	\$ 10.00
Estimated Closing Bill (Escrow)	Per Request	\$ 10.00
Final Billing and Account Termination	Per Request	\$ 35.00
Delinquent Notice Type Fees		
Administrative Fee for Delinquent Service	Per Final Shut-off Report	\$ 65.00
Unauthorized Reconnection	Per Occurrence	\$ 75.00
Vandalism to Meter Set	Per Occurrence	T & M - Minimum \$ 65.00
Lien Filing Fee	Per Filing	Vendor Fee Included \$ 200.00
Other Service Type Fees		
Re-Read Meter	After First Visual Staff Reread	\$ 48.00
Check for Leak - Customer Initiated	Per Second Annual Request	\$ 38.00
Service Turn On/Turn Off Request	Per Request	\$ 48.00
Lock Off Service	Per Request	\$ 27.00
Return Check (Item) Fee	Per Item	Vendor Fee Included \$ 20.00
Flow Test Meter - SLWSD	Per Test	\$ 48.00
Flow Test Meter - City of Everett	Per Test	Vendor Fee Included \$ 200.00
Re-Scheduling Inspection	Per Request	\$ 48.00
Service Calls - Customer's Line Failure	Per Request	\$ 48.00
Water Meter Installation Charge	Per Installation Meter	T & M - Minimum \$ 240.00
Water Main Tapping Charge	Per Tap	T & M - Minimum \$ 240.00
Water Meter or Side Sewer Removal	Per Request	T & M - Minimum \$ 240.00
Hydrant Rental Fee	Per Meter Check Out	\$ 50.00
Hydrant Rental Late Return	Per Late Return per Month	\$ 100.00
New Permit Type Fees		
Side Sewer Inspection - New Connection	Per Inspection	\$ 320.00
Side Sewer Inspection - Existing Connection	Per Inspection - No Relocation or New Side Sewer Card	No Charge
Water Permit Fee	5/8" Water Meter	\$ 535.00
Water Permit Fee	1" Water Meter	\$ 645.00
Water Permit Fee	1.5" Water Meter	\$ 1,015.00
Water Permit Fee	2" Water Meter	\$ 1,210.00
Water Permit Fee	3" - 12" Water Meter Dev Installed	\$ 460.00
Water Permit Fee	ADU - No Additional Meter Req	\$ 145.00
Alternative Payment Fees - If District Assesses a Convenience Fee		
Credit/Debit Card Convenience Fee	Per Transaction	Vendor may charge fee \$ 3.85
EFT (EZ Check) Convenience Fee	Per Transaction	Vendor may charge fee \$ 3.85
After Business Hours		
Voluntary Turn On or Turn Off	Per Request	\$ 144.00
Service Calls - Customer's Line Failure	Per Request	\$ 144.00
Time and Materials (T & M) includes staff time, supplies, and equipment use.		
Vendor costs are service fees billed to the District by the respective agency or business.		