

**MINUTES OF THE MEETING OF
COMMISSIONERS OF THE
SILVER LAKE WATER & SEWER DISTRICT**

November 12, 2020

The regular meeting of the Board of Commissioners of the Silver Lake Water & Sewer District was held on November 12, 2020, beginning at 5:30 p.m. Attending by video conference, were Commissioners Anne Backstrom, John Warner, and Shauna Willner. Also present by video conference were General Manager Curt Brees, District Engineer Scott Smith, O&M Manager Ron Berger, Technical Services Manager James Busch, Finance Manager Brad Nelson; William Linton with Inslee, Best, Doezie, and Ryder P.S., Attorney for the District, Eric Delfel with Gray & Osborne, Inc., and Katy Isaksen (Katy Isaksen & Associates). The public was provided access to participate via teleconference, with the telephone number and access code published on the District's website and posted at the District Administration Building (regular meeting location).

1.) CALL TO ORDER:

Commissioner Backstrom called the meeting to order at 5:30 p.m.

2.) APPROVAL OF MINUTES:

The Minutes of the meeting of October 22, 2020 were unanimously approved as circulated.

3.) PUBLIC COMMENT:

There were no public comments.

4.) FINANCIAL MATTERS:

a.) Payroll, Vouchers, and Revolving Fund Check(s) Approval

Following discussion of various matters including the vouchers paid by the District, to the District, for utility services at District facilities, Payroll; Vouchers (Check No.15857 - 15944) in the amount of \$882,803.65; Revolving Fund Checks (Check No. 7392 -7463) in the amount of \$203,050.55, were unanimously approved and signed as follows:

Fund	Amount
Water Maintenance	\$275,583.32
Water Capital Improvement	3,721.57
Sewer Maintenance	196,391.34
Sewer Capital Improvement	407,107.42
Revolving Check Fund	203,050.55
Total	\$1,085,854.20

b. Staff Report – GFC Report – Implementation Options

Mr. Nelson provided a summary to the Board on a Staff report regarding GFC Report – Implementation Options.

The District has contracted with Katy Isaksen and Associates to conduct a 2020 Utility Rate Study and General Facility Charge (GFC) study. The last Utility Rate and General Facility

Studies were completed in 2011, after the adoption of the 2010 Water and Sewer Comprehensive Plans.

On May 28, 2020, staff provided the Board of Commissioners with a draft report with recommended adjustments to the GFCs from Ms. Isaksen and discussed deferring the public hearing to a later date, due to the limitations in place at the time by the Governor's order related to limiting open public meetings to essential business.

The Board of Commissioners received the draft report at their October 22, 2020 meeting, in preparation for the Consultant's presentation this evening with a recommendation to schedule a public hearing to discuss the new General Facility Fees and pass a resolution adopting the new fees. Contained within the resolution will be reorganization of residential customer classes to align the District with building practices and RCW changes over the last ten years; especially in the area of duplex, town house, and flow through (combined) fire/domestic meters.

Katy Isaksen with Katy Isaksen & Associates, reviewed the draft Water and Sewer GFC Analysis report with the Board of Commissioners. Ms. Isaksen detailed the methodology that was used to calculate the utility and basin specific charges that are recommended. The report recommended three specific fees; the water utility GFC, which is applicable to all new or upsized connections to the District's water system, and two sewer utility GFCs. These fees are defined per Equivalent Residential Unit (ERU) which is a means to benchmark all customer classifications in terms of impact or demand on the utility system against a typical residential dwelling unit. The sewer utility has a basin specific to the Everett Wastewater Treatment Plant (Everett Basin) and the Alderwood Basin where sewer flows to King County treatment plants after being conveyed through a portion of the Alderwood Water & Wastewater District's collection system.

The recommended change in the Water utility's GFC is a 14% increase per Equivalent Residential Unit (ERU), where the current fee is \$3,540, and the recommended new fee would be \$4,028. This is not a significant change given that it's lower than the rate of inflation for the period that the rate has been in effect. Ms. Isaksen's report included a table that shows that if the District were to implement the recommended fee, the District's GFC would still be one of the lowest amongst peer agencies to the District.

The recommended change in the Sewer utility's GFC is significant, nearly doubling from \$4,540 per ERU to \$9,135 per ERU. Ms. Isaksen reviewed the calculation of this increase with the Board of Commissioners noting that most of the capital projects included in the Comprehensive System Plan are in the Everett basin with major projects planned at the Everett Treatment Plant and the District's collection system. Additionally, there is a much higher cost basis for the existing plant in service in this basin, that new customers should pay in order to for there to be equity with the existing customers. The rates for the Alderwood Basin were similarly reviewed. The change in this basin is less significant, an increase of \$1,315 per ERU.

Ms. Isaksen presented four implementation options which had been requested by the Board of Commissioners when the draft fees were first reviewed on May 28, 2020. As the increase

to the Water GFC is lower than inflation, no alternatives were evaluated. It is recommended that the new Water GFC be implemented in full, effective January 1, 2021. For the Sewer GFC, four options were reviewed that phase in the new GFC in different increments beginning on January 1, 2021, with full implementation by January 1, 2022.

Mr. Brees next reviewed the draft recommendations updating the residential customer classes that organize the fees in groupings that are closely aligned to the current trends in construction permitted by either Snohomish County or the City of Mill Creek. Currently, duplexes or townhomes may be constructed in areas previously zoned exclusively for single family homes. Essentially, these other housing types have now been classified as single family homes. The revised customer classes will group these homes types together as the manner in which they are served by the District, and impact on the District's system is the same. Additionally, a provision to permit upsized water meters for the purpose of residential fire sprinkler systems will be allowed, without increasing the GFC for 1" water meters so long as the reason for the larger meter size is the fire sprinkler system.

Staff recommended the Board review the Draft General Facility Fee Report and schedule a public hearing for December 10, 2020.

Following discussion, the Board of Commissioners directed staff to prepare a resolution based upon implementation option number four and scheduled a public hearing for December 10, 2020. Implementation option number four implements 50% of the increase to the Sewer GFC for 2021 (1/1/2021) and the second half for 2022 (1/1/2022).

c.) Staff Report – 2021 Financial Plan – Capital Projects

Mr. Nelson provided a summary to the Board of Commissioners on a Staff report regarding the 2021 Financial Plan for Capital Projects.

The 2021 Capital Projects Report provided a review of the District's current capital projects and forecasts capital project costs for the next two fiscal years. Typically, most of the projects presented in the Annual Capital Projects Report were authorized in the Water and Sewer Comprehensive Plan.

Capital projects are large projects that have a long useful life and can take multiple years to complete. It is also important to note that during the ten year planning period of the Water and Sewer Comprehensive Plans, a project's scope, budget, and timing may change depending on the needs of the District, new opportunities or challenges, or available resources. Additionally, the project costs included in the Comprehensive Plans are based upon the projected costs in the year that the plan was prepared and have not been adjusted for inflation.

The 2021 Capital Project Report also contains the District's portion of the City of Everett's Sewer Capital projects and Clearview Water Supply Agency (CWSA) Water Capital projects according to the terms of Interlocal Agreements. Like the District's Capital projects, projections by the City of Everett and the CWSA can change from year-to-year.

A Table provided outlined the District's expected investment in water and sewer infrastructure of \$8,174,332 in 2021, with another \$1,425,000 in 2022. The Table summarized the projected Capital Project costs for each agency.

Funding to pay for the District's Capital projects are typically provided by Rates and General Facility Charges that are assessed to all new water and sewer connections or by the issuance of debt, including Public Works Trust Fund Loans (PWTF). The District is still drawing upon a \$7,810,000 PWTF loan to provide funding for the City of Everett Water Pollution Control Facilities (WPCF) Expansion project. The District continues to request loan reimbursements when the City of Everett submits an invoice, and in 2017 negotiated a broader project scope to include other City of Everett Sewer Plant Improvements to maximize the District's use of the loan through 2022. Funding for the Clearview Water Supply Agency's (CWSA) Capital projects is currently embedded in the water rates charged by the CWSA. A detailed review of the City of Everett, CWSA, and Silver Lake Water and Sewer District Capital projects are provided separately.

The District is contractually obligated to pay a portion of certain City of Everett Sewer Treatment Plant projects. The District's percentage of the projects are defined by contract and based on the percentage of the City's Sewer Treatment Plant's capacity. For most treatment plant projects, the District's percentage is 16%. A Table was provided that outlined the City of Everett's current planned projects, the project's total budget, the District's share of the project (%), and the District's share of the projects for 2021 and 2022.

The District expects to pay the City of Everett \$224,000 in 2021 and \$200,000 in 2022 for Capital projects. Staff also included an attachment of the City of Everett's most current Wholesale Sewer Project listing expenses projected to 2027.

The District is a member of the CWSA and has contractual agreements to share in the capital improvement of CWSA's Capital projects. In 2013, CWSA changed the accounting classification of several projects from maintenance to capital, to better reflect the work being performed and how costs were being allocated to the members. The CWSA Board is discussing a major electrical renovation project at the pump station. The preliminary estimate is \$750,000. The District's share is estimated to be \$201,525, if the project is a capital project. The District's share of CWSA's Capital projects ranges from 20.16% to 26.87%.

The District's adopted Water and Sewer Comprehensive Plans outline the District's total approved capital projects over ten years. Over time, the projects approved in the Comprehensive Plans can change, based on changing technologies or the capital needs of the District. Another Table provided outlined the District's current and projected capital projects. The District's investment in capital projects is expected to be \$7,972,807 in 2021 and \$1,425,000 in 2022. A detailed listing of the District's 2021 and 2022 proposed projects and the District's current Water and Sewer Comprehensive Plan Capital Project listings were provided. The District's complete Water and Sewer Comprehensive Plans can be found on the District's webpage at: <https://www.slwsd.com/publications.html>.

d.) Staff Report – Resolution No. 801 – Monthly Benefit Stipend

Mr. Nelson provided a summary to the Board of Commissioners on a Staff report regarding Resolution No. 801- Health Insurance and HRA VEBA Stipend.

Over the years, the Board of Commissioners have enacted several changes to cost controls while providing full benefits coverage for a family via the monthly benefit stipend currently set at \$2,215 per month. The District also provides an incentive for employees to not double cover dependents or to opt out by allowing 75% of the remaining monthly benefit stipend after paying for medical and dental insurance premiums to be deposited to an individual Health Retirement Account (HRA VEBA). In addition, the District left Snohomish County's insurance plans, and after several years of direct bidding medical and dental providers, joined the Washington State Public Employer Benefit (WA PEBB) Program in 2017. Under PEBB, vision insurance is now included with medical insurance.

The Board of Commissioners annually reviews insurance proposals, both in terms of costs and coverage levels, and the monthly VEBA stipend. At the October 22, 2020 meeting, the Board reviewed the 2020 rates. Washington PEBB had a slight increase for all medical plans with the family rates for the District's most common plan, UMP Classic, increased \$32.85. There was no increase in dental rates. The Board directed staff to prepare a resolution that would increase the monthly benefit stipend \$25.00, from \$2,215 to \$2,240 per month. Since the January 2021 insurance rates are paid from the December 2020 payroll, the new monthly stipend would take effect for next payroll. In addition, November is open enrollment, with employees and Commissioners selecting coverages that will start in December for January 2021.

Staff included a Table on the historic changes to the monthly benefit stipend since 2010, and the overall cost of medical, dental, vision and HRA VEBA. When reviewing the costs, it was noted that the increased expenses reflected in 2016-2019 were more related to employee sick and vacation cash outs on retirement to HRA VEBA rather than the monthly stipend costs. On a per capita basis, the 2015 per capita cost for medical, dental, vision, dental and HRAVEBA was approximately \$1,775 per employee per month. For 2020, the District's average monthly per capita cost is \$1,805, this is an increase of \$30.00 per month over the last 5 years.

Staff requested the Board review and approve Resolution No. 801, raising the VEBA contribution amount by \$25 per month.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved and executed Resolution No.801, raising the VEBA contribution amount by \$25.00 per month, and amending Chapter 3.25.010 "Health Insurance" of the District Code.

5.) DEVELOPMENT PROJECTS

a.) Staff Report – Bradshaw Sewer DEA

Mr. Smith presented a verbal summary to the Board of Commissioners of a Staff report Project Vicinity and Utility Maps, and Preliminary Plan Sheet, regarding the Bradshaw Sewer Developer Extension Agreement.

The project located at 1117 132nd Street SE is for a 196-foot sewer extension in 12th Drive SE for three proposed duplexes. The existing SFR on the lot will be removed and the septic field decommissioned.

The scope of the District’s extension work would be to install a new saddle manhole on the existing sewer main in 131st Street SE and extend a new main south in 12th Drive SE to the property line. New water services would be installed by District crews.

Since this would be the final service run on this roadway, the slope of the new sewer main would be at 1.0% with a proposed five-foot shallow manhole in order to extend as far south as possible.

The developer may be able to request a reimbursement (latecomer’s) agreement fee from the existing “unknown” lot on the east side of 12th Drive SE, depending on how and when that property connects to sewer. The parcel at 13121 12th Drive SE will have to go south across 132nd Street SE for future service.

Staff requested the Board of Commissioners accept the Developer Extension Agreement Application for the Bradshaw Sewer Extension project.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners accepted the Developer Extension Agreement application for the Bradshaw Sewer Extension project.

The developer is Blue Seal Inc./Brad Bradshaw.

6.) CAPITAL IMPROVEMENT PROJECTS

a.) Staff Report – Waldenwood Lift Station – Pay Estimate No. 14

Mr. Smith provided a Staff report and Gray & Osborne’s Pay Estimate No. 14, and a Start-up Schedule to the Board of Commissioners, regarding the Waldenwood Lift Station.

The District awarded the Waldenwood Lift Station Replacement Project to McClure and Sons (MSI) on June 6, 2019. Previous pay estimates have been approved by the Board monthly. Change Order No. 1 was approved by the Board on June 25, 2020, and Change Order No. 2 was approved on October 8, 2020.

Work is nearing completion on the new facility, and PUD provided a power connection to the new lift station on November 3, 2020. The startup process and operational testing is currently underway.

Assuming there are no major issues, the formal commissioning period should begin next week and conclude after the Thanksgiving holiday, at which point, the existing lift station can be decommissioned and removed.

Staff requested the Board of Commissioners approve Monthly Pay Estimate No. 14 for work completed in October, in the amount of \$339,928.00.

Major work included in this pay estimate primarily consists of another 8.34% of the lift station replacement lump sum, and a few items that were part of the approved Change Order No. 2.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved Monthly Pay Estimate No. 14 in the amount of \$339,928.00.

b.) Staff Report – Lift Station No. 4 Improvements

Mr. Smith provided a Staff report and BHC Consultant Agreement and Exhibits for Consulting Services, regarding Lift Station No. 4 Improvements.

On March 12, 2020, the Board approved the proposed work plan for 2020 Capital Improvement Projects. Included in the list of approved Capital Projects and Wastewater Comprehensive Plan is replacing the existing generator on Lift Station No. 4 (Project LS 9). On July 23, 2020, the Board approved a consultant contract with BHC Consultants for the Phase 1 Pre-design work on the Lift Station No. 4 Generator Project.

The final consultant technical memorandum was presented to the Board on October 22, 2020. The recommended scope of work is to replace the existing generator with a smaller 35kW model with a fuel tank underneath in a new enclosure, along with new motor starters, transfer switches, and control panel upgrades.

The standard Consultant Contract and Exhibits with BHC Consultants are for the Phase 2 design work for the Lift Station No. 4 Generator Upgrade Project. The cost of the consultant design work is \$60,720, and the preliminary estimated total construction cost is \$150,000. The design cost is a disproportionate percentage of the construction cost, since the same amount of base level effort is required for most any design – bid package.

Staff recommended the Board authorize the General Manager to execute the Phase 2 Design Contract with BHC Consultants, to prepare plans, specifications, and a cost estimate to bid for a construction project in the spring of 2021.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners authorized the General Manager to execute the Consultant Contract with BHC Consultants for the Phase 2 design work for the Lift Station No. 4 Generator Upgrade Project.

7.) **MAINTENANCE & OPERATIONS:**

a.) **Staff Report – 725 Zone Isolation Valve Replacement**

Mr. Berger provided a Staff report, photos, and map regarding the 725 Zone Isolation Valve Replacement project.

The District currently has a developer extension project under construction called the Puget Park Townhomes. As part of this project and fire flow needs, the District has expanded the 725 Pressure Zone to serve their fire flow requirements. During this project, the developer installed a series of valves that will allow an existing 640 Zone 12” water main to be put on the 725 Zone water to achieve their fire flow needs.

During a series of water main shutdowns for this project, the District identified a number of 12” United States Pipe “USP” valves that would not shut off completely. One of these 12” USP valves would become a required key isolation valve, to achieve the pressure zone transition. Last week, District crews replaced the old 12” USP Isolation Valve with a new Mueller model. This isolation valve is located at Puget Park Drive and Snohomish Cascade Drive next to Master Meter No. 5. The valve was tested and has proved to shut off completely.

The Puget Park Townhomes are now on the 725 Zone and have the fire flow required. This project also allowed the District to eliminate a dead-end water line and loop through to the new Townhomes located at 72nd and Puget Park Drive.

Research has been conducted attempting to locate new parts for the “USP” valves and to rebuild them in place. These valves are 2000-year models and the “USP” valve company is no longer in business. Mueller Company purchased this company years back and Mueller representatives said parts are no longer available. District staff is reaching out to our network of suppliers that are checking on parts availability.

b.) **Staff Report – Old HQ Building Improvements**

Mr. Berger provided a Staff report and photos regarding the Old Headquarter Building Improvement project.

As a part of the District’s strategy to enhance social distancing due to Covid-19, approximately half of the District’s crew are operating out of the old Headquarter site on 132nd Street. Recently, renovation work began to perform some much-needed upgrades to the 20 plus year-old addition that was built onto the existing maintenance shop. This office space has served as a valuable asset during the Covid-19 response and will be ready and available in the future for other unanticipated events or emergencies as needed for District staff.

The following is a summary of the work that has been performed and upcoming improvements remaining:

- Servpro Restoration worked at this site to remove all of the old ceiling tiles that were full of dust, broken, and some rodent activity had taken place through the years. All overhead areas were vacuumed and cleaned completely.

- Diamond Polishing Systems was on-site last week to remove all the original carpets and floor tiles. Once removed, they ground and removed all the glue and epoxy down to the bare concrete. The concrete was then sanded down, polished, and sealed. A total of 1,148 square feet of flooring was improved.
- Currently, District staff is prepping the walls for a fresh coat of paint.
- All the office areas will be updated with LED lighting for energy efficiency. Currently, about half of the space is LED equipped.
- The gas furnace and air conditioning are scheduled to be updated and a robust filtration system installed.
- When the furnace updates have been completed, all duct work will be cleaned.
- Some damaged gutters will need to be replaced on the exterior of the maintenance shop, and a large Fir tree will need to be removed.

c.) **Staff Report – Prefab Warehouse Office**

Mr. Brees provided a Staff report, Draft Professional Services Agreement, Sample Quote, and Sample Floor Plan, regarding a Prefabricated Warehouse Office.

In response to the COVID-19 emergency, the District has made several operational changes that are consistent with guidance to improve worker safety and minimize the risk of transmission of the disease. One action was to close the office to the public and redirect deliveries away from the main office building, as it would have been impractical to keep the space closed to the general public while still accommodating deliveries. A second action was to spread out employee work locations so that they may work in private or semi-private workspaces.

To meet the inbound deliveries, Mr. Steve Tolpingrud, who is responsible for Purchasing and Inventory Control, was relocated to a temporary workspace within the warehouse. In many ways, this is a better work location, as Mr. Tolpingrud is better positioned to maintain the inventory and meet the large deliveries that arrive by truck, as these always require off loading at this current work location. Recognizing that the duration of the District's response to COVID-19 is not anticipated to end soon and the operational benefits of placing Mr. Tolpingrud in this location, the General Manager recommended undertaking minor improvements to create a more permanent workspace.

The recommended improvement is to purchase a prefabricated infill office that will be assembled by District staff. This prefab office will provide a clean workspace that is buffered from the surrounding warehouse environment (noise, temperature, and lighting). While prefabricated, this improvement will still require permits and minor modification of the buildings fire sprinkler system. To help select a unit that meets all the permit requirements and to submit for the required permits, the General Manager requested a scope of work from Page & Beard Architects. Page & Beard are well qualified for this project as it will require less effort as they have all the base drawings of the District's Headquarters having served as our Architect during the latter half of the original construction and for the 2018 Improvements. Estimated project costs to permit, purchase, and install the prefabricated 10' x 12' office space is summarized below:

Item:	Estimated Costs:
Professional Services	\$6,500
Prefab unit w/options, tax, & shipping	16,000
Permits	1,500
Fire Sprinkler Modifications	2,500
Estimated Total Project	\$26,500

Staff requested the Board of Commissioners authorize the General Manager to enter into a Professional Service Agreement with Page & Beard for architectural services.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners authorized the General Manager to enter into a Professional Services Agreement with Page & Beard, for architectural services, for the Estimated Total Project cost of \$26,500.00.

8.) INTERAGENCY REPORTS

a.) Staff Report – Clearview Water Supply Agency

General Manager Curt Brees and Commissioner John Warner attended the Clearview Water Supply Agency (CWSA) Meeting held on October 21, 2020. The meeting was held in a video/teleconference format. This meeting was the Annual meeting for the agency. The agenda included introduction, an Annual Financial Report, an Annual Operations Report, and a review and approval of monthly vouchers.

Highlights of the Annual Financial Report:

2019 Water Consumptions	3.22 Billion Gallons
2019 Cost of Purchased Water	\$4.63 Million
Total Expenses in 2019	\$5.28 Million
Water Consumption by Agency:	
AWWD	62%
SLWSD	31%
CVWD	7%
Monetary Account Balances at Year End:	\$944,593

Following the Financial Report, a long list of maintenance items completed at the Clearview facilities was reviewed. There was also a discussion of maintenance items scheduled for 2021.

There were no major items to report with respect to finances for the month of September. The Vouchers approved at the meeting totaled \$453,379.52.

The next meeting of the CWSA is scheduled for Wednesday, November 18, 2020.

9.) **STAFF REPORTS:**

a.) **District Engineer:**

No further report.

b.) **Finance Manager:**

Mr. Nelson reported that he has received a preliminary estimate for the 2021 Sewer Rate for the Everett Basin. The estimated increase is significant, approximately \$5 per ERU; however, the District frequently discovers errors or omissions in these estimates provided by the City.

Mr. Nelson provided updates to the Board on correspondence with two customers, one in regards to a Low Income application that required considerable review, and the second was regarding assistance to a customer with a leak that had been discovered by District staff.

c.) **O&M Manager:**

No further report.

d.) **Technical Services Manager:**

Mr. Busch reported that Morgan Sound is scheduled to be at the District's Headquarters on Friday, November 13th, to continue their work to upgrade the sound and video conferencing abilities in the Commissioner's Conference room.

e.) **Attorney:**

Mr. Linton reported that Governor Inslee has extended the proclamation modifying the requirements of the Open Public Meeting Act.

f.) **General Manager:**

Mr. Brees reported that the District has received a full refund for an electric vehicle purchased earlier this year. The vehicle experienced several mechanical issues that were not resolved, and the manufacturer repurchased the vehicle from the District, including tax and licensing. Overall, the electric aspect of the vehicle performed well but in the near term, the District will purchase a replacement vehicle that is a different body style and likely a hybrid, rather than full battery electric.

Mr. Brees also reported that the open enrollment period is currently underway for the District's medical and dental insurance programs. Mr. Brees directed the Commissioners to contact the appropriate staff if they desire to make any changes to their coverage.

This ends the Minutes of the November 12, 2020 regular meeting. The following signature page is a scanned image of the original signature page of the Minutes and certifies these are the approved Minutes by the Secretary of the Board.

Minute Certification

I, the undersigned, Secretary of the Board Commissioners of Silver Lake Water and Sewer District, Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of the Minutes of the Meeting of Commissioners (the "Minutes") is a full, true and correct copy of the Minutes of the November 12, 2020 regular meeting of Commissioners, duly adopted at a special meeting of the Board of Commissioners of the District, held at the regular meeting place thereof on November 24, 2020 as these Minutes appear on the Minute book of the District; and;

2. A quorum of the members of the Board of Commissioners was present throughout the meeting and a majority of those members present voted in the proper manner for the approval of these Minutes.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of November 2020.

**SILVER LAKE WATER AND SEWER DISTRICT
SNOHOMISH COUNTY, WASHINGTON**



Shauna Willner, Secretary