

**MINUTES OF THE MEETING OF
COMMISSIONERS OF THE
SILVER LAKE WATER & SEWER DISTRICT**

April 28, 2022

The regular meeting of the Board of Commissioners of the Silver Lake Water & Sewer District was held on April 28, 2022, beginning at 5:30 p.m. Attending in person were Commissioners Anne Backstrom, John Warner, and Shauna Willner. Also present by in person were General Manager Curt Brees, District Engineer Scott Smith, and Technical Services Manager James Busch. Attending by video conference were Finance Manager Brad Nelson; and Christopher Pirnke with Inslee, Best, Doezie, and Ryder P.S., Attorney for the District. The public was provided access to participate both in person or via teleconference, with the telephone number and access code published on the District's website and posted at the District Administration Building (regular meeting location).

1.) CALL TO ORDER:

Commissioner Warner called the meeting to order at 5:30 p.m.

2.) APPROVAL OF MINUTES:

The Minutes of the regular meeting of April 14, 2022, were unanimously approved as circulated.

3.) PUBLIC COMMENT:

Mr. Brees explained that a separate opportunity for public comment would be provided for comments pertaining to the Adjustments to the Rates for Water and Sewer Service. No members of the public were present to provide comment currently.

4.) FINANCIAL MATTERS:

a.) Staff Report – Vouchers, and Revolving Fund Check(s) Approval

Following discussion of various matters including the vouchers paid by the District, to the District, for utility services at District facilities; Vouchers (Check No. 18073 - 18125) in the amount of \$466,253.47; Revolving Fund Checks (Check No. 8467 - 8492) in the amount of \$18,165.20, were unanimously approved and signed as follows:

Fund	Amount
Water Maintenance	\$147,919.70
Water Capital Improvement	82,045.29
Sewer Maintenance	7,931.28
Sewer Capital Improvement	228,357.20
Revolving Check Fund	18,165.20
Total	\$484,418.67

b.) Water and Sewer Service Rates

A public hearing, staff presentation, and Resolution adjusting water and sewer service rates were considered by the Board of Commissioners.

Public Hearing:

Mr. Brees provided a summary of how public notice of the hearing was provided including; publication in the Everett Herald, posting on the District's website, and posting the door of the District's office. Mr. Brees detailed the process steps for conducting the hearing.

Commissioner Warner opened the Hearing at 5:40 p.m. There were no members of the public in attendance that wished to provide testimony.

Staff Report:

Mr. Nelson provided a Staff report to the Board of Commissioners on the Water and Sewer Service Rates.

On March 24, 2022, the Board of Commissioners received a staff report regarding the 2022 Water and Sewer Rate adjustment which outlined the draft 2022 Water and Sewer rates. At the time of this meeting, the Everett Water and Sewer rates changes were still under review by both the Alderwood Water & Wastewater (AWWD) District and Silver Lake Water and Sewer District staff. Rates paid to other agencies to purchase wholesale water or provide for wastewater treatment are the District's largest expenditure.

On April 14, 2022, the Board of Commissioners received a staff report with the most current rate adjustments and a recommended 2022 Water and Sewer Rate adjustment reflecting increased costs to provide service. A Table was provided that outlined the proposed water and sewer rate adjustment.

Staff provided detailed analysis of the rate adjustment including: the 2022 Peer Agency Rate review, the rate comparison between the 2021 and 2022 Water and Sewer rates, the 2022 customer impact for both the Everett and AWWD Sewer Basins, and the 2022 Water and Sewer Rate tables.

Mr. Nelson highlighted a process change included in Resolution No. 827 which creates a deposit process for water availability requests received by the District. The District currently requires customers to pay the General Facility Charge (GFC) for water and/or sewer when requesting the Availability letter and the payment is not refundable. This process would allow a deposit in lieu of the upfront payment of the GFC and allows for a refund, should the customer abandon their project before construction and connection to the District's system. The process also creates a step where customers provide notice to the District upon completion of the new connection to begin billing for service charges.

Included with the 2022 Water and Sewer Rates is an inflation-based adjustment to the District's portion of the rates. The intent of this annual inflationary index is to avoid the need for substantial future rate increases, as was required in 2021. The 2022 Inflation Index is 6.325%, which is the Oct-Oct CPI-W for the Seattle-Tacoma MSA. This index is the same index used by the District to adjust employee wages, which represents the District's third largest annual cost and is also representative of the increased costs the District has been paying for materials, services, and supplies.

Customers within the Everett Sewer Basin could expect to see a rate increase between 6.79% to 7.33%, depending on water consumption. Customers within the AWWD Sewer Basin could expect to see a rate increase between 7.67% and 8.92%, depending on water consumption.

The current annual rate of inflation for the US Economy as whole in the period ending March 31, 2022, was 8.5%.

Discussion:

When the staff presentation concluded, there were no further questions or testimony. The Commissioners deliberated, and the Hearing was closed at 5:50 p.m.

Action:

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved and executed Resolution No. 827 – Adopting New Water and Sewer Rates and Amending Service Fees, Amends Chapter 9.05.020, Entitled “Water and Sewer Rates”, and Amends Chapter 9.05.070, Entitled “General Facility Charges”.

c.) Staff Report – First Quarter Financial Report

Mr. Nelson provided a Staff report to the Board of Commissioners regarding the First Quarter Financial Report.

The Board of Commissioners are provided a Quarterly Financial Report that outlines the District’s financial information for the current quarter and the year to date. The financial information contained within the report are considered pre-closing reports, which means the financial information does not include closed construction work in process and final accrued information for revenues and expenses. In addition, the District has not received closing entries for 2021 Capital Projects; as such, the capital project report still contains project information for projects that may now be closed.

The District’s First Quarter Pre-closing Revenues from all sources are \$6,907,762. This was an increase of \$266,278 compared to the First Quarter of 2021. The most significant reason for this revenue increase was collection of an additional \$1,481,577 for Charges for Services reflecting the 2021 Water and Sewer Rate Adjustment that went into effect in May 2021. However, New Connection Revenues decreased \$989,481, which is mainly a reflection of no Bills of Sale being recorded in the first quarter. A Table was provided that outlined the Total Revenues from 2021 and 2022.

A Table was provided that outlined the District’s historic Bills of Sale (donated Water and Sewer Systems) and New Connection Fee (cash paid by New Customers, General Facility Charge) revenues from 2014 to 2022. A Table was also provided that represented the annual New Customer Revenues presented on a quarter and annual basis. There were no 2022 Bills of Sale and only \$183,810 in General Facility Charges paid.

Special Connection Fee collections are not included with the new connection revenues data since they represent repayment for District ratepayer’s cash investments in projects. The District has collected \$398,142.70 in Special Connection Fees on outlays of \$2,789,395.56.

A Table was provided to the Board that outlined the District's collection of Special Connection Revenues since their inception.

The District's total expenses for the First Quarter of 2022 were \$5,022,937, which is an increase of \$1,077,233 from the First Quarter of 2021. However, it is important to note that in 2021, the City of Everett was several months behind billing for sewer services. The largest operating costs continue to be purchased water and sewer treatment services, which totaled \$1,828,580.

Currently, the District's Net Income through March 31, 2022 is \$1,884,825, which is a decrease from 2021 of \$810,955, though this decrease is more related to the 2021 delay in billing by the City of Everett for wastewater treatment already noted.

As of April 20, 2022, the District currently has six accounts, out of 18,645 metered water connections, delinquent with a property lien filed. The total delinquent balance of these six accounts with a filed property lien is \$17,648.19. On October 30, 2021, the District created installment plans for 195 customers totaling \$188,293.73. As of April 20, 2022, there were 157 installment plans still active totaling \$94,403.20. Most of the installment plan payoffs have been related to property sales or a change in tenants, where the property owner must resolve the delinquency before the District will forward copies of the bill to the new tenant.

The District's cash and investments totaled \$52,916,583.56, which was an increase of \$5,820,426.34 from March 31, 2021.

Included with the Financial Statements are the Capital Project Summary Reports for the District's various major Capital projects currently under construction.

5.) DEVELOPMENT PROJECTS:

a.) Staff Report – 1216 118th PI SE – Connection to City Sewer

Mr. Smith provided a Staff report to the Board of Commissioners regarding the 1216 118th Place SE – Connection to the City of Everett Sewer.

On April 18, 2022, the District received a permit application from the property owner and current District water customer at 1216 118th Place SE to connect to sewer since their septic system is failing. This property is on the edge of the District's boundary with the City of Everett, and there are no Silver Lake sewer mains in the area. However, there is an existing Everett main in 118th Place SE, and a sewer stub was already installed to the property line.

Due to the proximity of the Everett sewer main with an existing stub to the property, as well as the lack of District sewer mains in the area, the staff recommendation is to allow this District customer to connect to the Everett sewer system.

If approved by the Board, the District will send the City of Everett a written confirmation to authorize the connection. The customer will remain a District water only customer and will receive sewer service from the City of Everett.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved the sewer connection for 1216 118th Place SE to the City of Everett system.

6.) CAPITAL IMPROVEMENT PROJECTS

a.) Staff Report – 2022 Valve and Manhole Adjustment Contract

Mr. Smith provided a Staff report to the Board of Commissioners regarding the 2022 Valve and Manhole Adjustment Contract.

On January 13, 2022, the Board approved a consultant design contract with Perteet for the 2022 Valve and Manhole Adjustment Project in the amount of \$32,371.00. The scope of work for this year is a large utility adjustment project with work at 20 locations around the District, which involves five different sales tax rates, and includes the deferred work along 132nd Street SE from the 2021 Paving Contract.

The consultant design work was completed on time and within budget, and the construction project was advertised for bids for two weeks in early April. No addenda were issued, and bids were opened on April 19, 2021. Three bids were received, all electronic, and a virtual bid opening was held via Teams. The lowest submitted bid was from Quilceda Excavation, Inc. based out of Stanwood, in the amount of \$297,020.66. The design engineer's estimate was \$311,375.59, and bid results are attached.

Quilceda is an experienced paving contractor that has worked with many public agencies, including the District. Quilceda meets all the State verification requirements, and has the experience, personnel, and equipment needed to perform the contract work. Staff recommended that Quilceda be awarded the construction contract for the 2022 Valve and Manhole Adjustment Project as the lowest responsive and responsible bidder.

Construction administration and inspection work will be done entirely by District staff on this project, and no further consultant work should be needed. In accordance with the Project Approval process that was presented to the Board on November 10, 2021, the award of the construction contract is also the timeframe to approve a formal budget for the project.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved Resolution No. 828, to award the construction contract to Quilceda Excavation, Inc., in the amount of \$297,020.66, for the 2022 Valve and Manhole Adjustment Project.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved the proposed project budget for the 2022 Valve and Manhole Adjustment Project.

b.) Staff Report – Brasswood Participation Agreement – Pay Estimate No. 1

Mr. Smith provided a Staff report to the Board of Commissioners regarding the Brasswood Participation Agreement – Pay Estimate No. 1.

On July 22, 2021, the Board approved a Participation Agreement in a not-to-exceed amount of \$265,920.29, for replacement of the offsite sewer main in 132nd Place SE, as part of the Brasswood development project. The developer is completing a planned capital improvement project for the District, which is cost efficient and minimizes disruptions to the neighborhood. According to the terms of the Participation Agreement, the District is responsible for the difference between the estimated cost of the original Brasswood force main project (developer responsibility) and the larger District's pipe replacement work (larger scope).

The existing 8-inch sewer main in 132nd Place SE was identified as a system deficiency in the adopted Sewer Comprehensive Plan and was a future capital improvement project for replacement (Project No. GV-3). The pipe was at full capacity, due to the flat grade going into the Sector 7 Lift Station, and needed to be upsized to a 12-inch pipe to accommodate any additional flow.

This participation work was originally planned to be done by two different methods, a traditional open trench replacement for the eastern shallow ductile iron section, and then underground pipe bursting for the two longer and deeper sections. However, the District's as-built plans were incorrect, and the pipe type of the western section was ductile iron instead of PVC.

This last-minute discovery resulted in extra costs for the change in materials and extra time needed for the replacement. Consequently, pipe bursting was only used for the middle section, and open trench C900 pipe was used for the western section, due to material availability. The pipe replacement work was completed in October 2021, but the developer just requested payment in March 2022.

A Bill of Sale has been granted to the District for the Brasswood Offsite Sewer Main replacement, and staff has reviewed the requested payment amount of \$153,740.28. This is for all work items except the final pavement restoration, which is still weather dependent.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved the developer Pay Estimate No. 1 for the District participation work on the Brasswood Offsite Sewer Project, in the amount of \$153,740.28.

c.) Staff Report – Master Meter 3 – Pay Estimate No. 4

Mr. Smith provided a Staff report to the Board of Commissioners regarding the Master Meter 3 – Pay Estimate No. 4.

The District awarded the construction contract for the Master Meter 3 Relocation Project to New West Development, on April 8, 2021. Pay estimates have been approved by the Board monthly as needed.

After several delays, the PUD connection for power to the new Master Meter was completed on March 16, 2022. Start up and testing of the new Motor Operated Valve (MOV) was performed on March 23, 2022, and the contractor finished up the last project punch list items.

District staff coordinated with the City of Everett for the final commissioning and switchover of the water supply to the Silver Acres area, which was made on April 19, 2022. Further field testing and adjustments were made to ensure the new Master Meter and MOV function as intended in an emergency scenario. A map was provided showing customers that have been transferred from the higher cost Everett supply to the less expensive District water supply from the south.

All physical work has been completed by the contractor on the project. After the final prevailing wage paperwork is completed by the contractor and their subs, District staff will send the project Notice of Completion to the State Departments of Revenue, Employment Security, and L&I. After release letters are received from all three agencies, the contractor's retainage can be released. A separate action item will be brought to the Board for the final retainage release.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved Monthly Pay Estimate No. 4 for work to achieve physical completion in the amount of \$47,339.58. Items included in the final pay estimate consist of the final percentage of mobilization and piping work, along with the last portion of the electrical system and canopy.

7.) MAINTENANCE & OPERATIONS:

a.) Staff Report – GIS Network Upgrade Consultant Agreement

Mr. Busch provided a Staff report to the Board of Commissioners regarding the GIS Network Upgrade Consultant Agreement.

The District utilizes ESRI's ArcGIS software to track spatial and feature data throughout the District. ESRI is the pioneer of Geographic Information System (GIS) software and considered the gold standard. In 2014, the District brought GIS in-house with a dedicated staff resource. Since then, the use of GIS has expanded into all facets of District operations. Our GIS exchanges data with multiple District systems including utility billing, asset management, and cross connection control. Multiple GIS applications have been created by the District's GIS Analyst to support various tasks, such as: service disconnections, CCTV inspections, sewer main cleaning, water main flushing, system valve inspections, hydrant inspections, and daily O&M tasks. Ad-hoc maps can be created to facilitate numerous immediate needs, such as easily identifying which customers are tied to a section of water main and will be impacted by a shut off. We also use GIS to exchange data with outside agencies for things like root control, developer project coordination, and interagency cooperation. The District's GIS Analyst now spends a lot of time developing and supporting these integrations rather than working on the buildout of the system.

The District's sewer data is currently stored using ESRI's "Geometric Network" data model, which is a template that organizations can use to model their infrastructure and was released over 20 years ago. GIS data configured for the Geometric Network data model can have various analyses performed on it.

ESRI has released a successor to the Geometric Network data model, the Utility Network (UN) data model, and therefore is no longer supporting or enhancing the Geometric Network data model. The UN model was created to enhance functionality, capabilities, and accessibility. The UN model will allow for better tracing of our water and sewer networks and make it easier for field crews to quickly identify affected assets upstream or downstream of an event. Full implementation of the District's data, using the UN model will enable us to have a digital twin of our real-world infrastructure. This will provide more detail in GIS and Lucity, our asset management software. However, because of numerous differences in how the Utility Network data model is structured, organizations need to ensure that their GIS data is compatible before migrating. Phase one of the process is accomplished through a data assessment to evaluate our readiness to migrate. This process will create a list of necessary changes and the best way to implement those changes. Due to the complexity of this assessment and competing needs for staff resources, staff recommends the use of a GIS consultant to assist with the data assessment.

Staff met with three qualified GIS consultants and requested proposals to complete a data readiness assessment, and each provided a statement of work and price proposal:

Summary of Proposals:

ESRI	\$18,198
Axim Geospatial (formerly GIS Inc.)	\$14,000
FLO Analytics	\$42,830

Staff determined that the proposal presented by FLO Analytics did not meet District requirements as they presented a single proposal for multiple phases and additional work not requested by the District. Additionally, through our discussions with FLO Analytics it was determined that they have very little experience with performing data assessments for Utility Network migrations.

Staff recommended the proposal from Axim Geospatial; they have extensive experience performing GIS data assessments. Additionally, this consultant is highly recommended from ESRI and other references that had utilized Axim Geospatial for Utility Network migration data assessments.

Staff estimated a total project cost of \$35,000 in the approved 2022 Financial Plan. Note that the current proposal is for Phase 1 of the project. The anticipation is that the majority of Phase 2 and Phase 3 will be completed by District staff and the GIS Intern, a position that we are currently recruiting for. However, some minimal GIS consulting services may be needed from time to time.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners authorized the General Manager to execute an agreement with Axim Geospatial, in the amount of \$14,000, for the ArcGIS Utility Network Data Readiness Assessment.

8.) INTERAGENCY REPORTS

a.) Staff Report - Clearview Water Supply Agency Meeting (CWSA)

Mr. Brees provided a summary to the Board of Commissioners of a Staff report regarding the Clearview Water Supply Agency meeting.

Commissioner John Warner and General Manager Curt Brees attended the Clearview Water Supply Agency (CWSA) Meeting held on April 20, 2022. The meeting was held virtually via Teams. The meeting agenda included Maintenance and Financial Reports, including approval of the March vouchers and approval of the February Disbursements.

AWWD M&O Superintendent Joe Skeens provided an update on the operations of the Clearview Pump Station during the months of February and March. It was reported that there were no afterhours callouts during this period. However, it was reported that a component of the Automatic Transfer Switch failed during a maintenance cycle. The device has been repaired and inspected, due to the age and size of this transfer switch, repair parts are difficult to source. This transfer switch and other electrical gear is being evaluated as part of the Capital Facilities Plan that is currently underway. Several routine maintenance tasks were completed at the site by Alderwood staff and vendors. The pump station has been operating between 8 and 8.5 MGD.

AWWD's Finance Manager, Loretta Smith Kelty, provided a brief Financial Report for the months of February and March. The Board was asked to ratify expenditures from the month of February in the amount of \$333,121.04. For the month of March, vouchers totaling \$366,409.89 were presented for approval. The balance of CWSA accounts as of March 31, 2022, totaled \$978,014.79. The District's water utilization was 27.04% of the CWSA total for the month of March.

Following discussion, the Board determined to hold the next meeting in person. The next meeting of the CWSA is scheduled for Wednesday, June 15, 2022, at 3:00 p.m.

b.) Staff Report – Everett Water User Committee (EWUC)

Mr. Brees presented a Staff report to the Board of Commissioners regarding the Everett Water User Committee (EWUC).

General Manager Curt Brees and District Engineer Scott Smith attended the Everett Water Utility Committee (EWUC) Meeting, held on April 21, 2022. This meeting was held virtually, due to COVID-19. The Wholesale Sewer Meeting was also held this month and an update of the Billing Summary (2022 1st Quarter) was provided.

The EWUC Meeting topics included: updates from the Department of Health, status of the Water Conservation Program, a discussion on the forthcoming revised Lead & Copper Rule, an overview of the current Water Supply situation, and updates on Everett Capital Projects.

Ms. Jolyn Leslie and PJ Wilkerson, Department of Health (DOH), were present and provided an update on DOH staffing at the Northwest Regional Office. In the short-term, Ms. Leslie will remain as the primary DOH contact for the City of Everett and wholesale

systems. Ms. Leslie reported that DOH is moving to email delivery of all correspondence with water systems and phasing out use of regular mail. In addition, the Department is also implementing online payment; however, this is still in development. With the upcoming SFR loan cycle, it was reported that the funds available for assumption/consolidation of small water systems have been increased to fifty thousand. Otherwise, DOH is busy working on the implementation of the Revised Lead & Copper Rule, where final guidelines and an FAQ document are in development.

Ms. Jennifer Bailey, City of Everett, reported on the Regional Water Conservation Program, noting that in person classroom education has resumed. In addition, conservation kits have been ordered along with the 2022 lawn watering calendars.

Mr. Soheil Nasr, City of Everett, provided a report on the water supply. Snowpack in the basin is currently above normal (113%) and there is at least a 7-month supply of water currently in storage. The Water Situation Fact Sheet and a Water Storage Elevation Graph, showing storage levels in the reservoir, are provided as an attachment.

An open discussion was held on the Revised Lead & Copper Rule. This topic has been added to the EWUC agenda as a standing item for upcoming meetings. Delay in the implementation of the rule by DOH, limited discussion and all agreed to resume the discussion on the topic at a future meeting.

Mr. Soheil Nasr, Mr. Jeff Marks, (both City of Everett staff) provided updates on CIP projects within the Everett system and at the Water Filtration plant. The City's Reservoir No. 2 project is under construction. Reservoir No. 2 was a 10 MG open top concrete reservoir that is the terminus of three pipelines from the Water Filtration Plant. It is being replaced by (2) 2.5 MG pre-stressed concrete reservoirs. Contractors are currently pouring the slab and walls. This project is scheduled for completion in the fall of 2023. The Reservoir No. 3 project is still in design, with a shutdown for construction planned for this fall. The Reservoir No. 3 project may impact the District more directly as it is the terminus of the No. 5 pipeline which serves the Clearview facilities. Projects at the Water Filtration Plant were discussed including the replacement of the Filter Effluent Valves (now complete) and the Generator Replacement project. The Generator Replacement project has been delayed by the supply chain, the project is about to go to bid, and work is currently scheduled for the Fall of 2022. The City procured long lead items directly for this project.

The EWUC meeting was concluded and the Wholesale Sewer meeting began shortly thereafter with participants from the City of Everett, Alderwood Water & Wastewater District, Mukilteo Water and Wastewater District, and the Silver Lake Water and Sewer District. City staff reviewed the billing summary with participants. The Billing summary included a new project (WPCF Combined Sewer Conveyance Project), which City staff described as a revision of previously discussed project. Wholesale customers asked that for additional information on this project, including the City's proposed funding as the project appears by the project description to include a stormwater element.

The next topic for discussion was the Biosolids Tolling agreement. District staff requested an update from City staff at the February meeting as the term of the agreement has nearly

run out. City staff reported that they did not have the promised financial analysis to support the purchase and that a meeting would be scheduled once it is available. City staff also expressed that they anticipated that there would be no resolution to the dispute and that the discussion should move to arbitration. All the wholesale members expressed disappointment with the City, noting that the financial analysis from the City, had been proposed by the City, and was the purpose for the tolling agreement, to demonstrate cost savings. There has been essentially no new information provided by the City to support the purchase or documented cost savings from using the property during the term of the tolling agreement. The City stated that they would schedule a meeting as soon as the financial analysis is complete, and all participants agreed to meet again at that time.

9.) STAFF REPORTS:

a.) District Engineer:

No further report.

b.) Finance Manager:

No further report.

c.) Technical Services Manager:

Mr. Busch reported that Morgan Sound is scheduled to complete the installation of the new A/V equipment for the Board Room next week.

d.) Attorney:

Mr. Pirnke reported that an extension has been granted in the West Water vs. L&I prevailing wage dispute. While the District has already authorized cost sharing up to \$2,500, additional time is now available to develop a cost sharing agreement.

e.) General Manager:

Mr. Brees reported that the Washington Cities Insurance Authority (WCIA) completed their annual audit of the District this week. The District has completed all of the compact requirements for the year.

Mr. Brees reported that the staff is increasing efforts for recruitment of open positions. New efforts include direct outreach, a new online job application form, and using new services to advertise open positions.

Mr. Brees reported that the exchange file between the Badger meter portal and the District's financial software is now complete, and staff will begin installing the new Badger meters at all new installation and meter repair locations.

This ends the Minutes of the April 28, 2022, regular meeting. The following signature page is a scanned image of the original signature page of the Minutes and certifies these are the approved Minutes by the Secretary of the Board.

Minute Certification

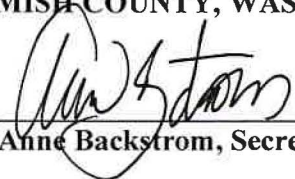
I, the undersigned, Secretary of the Board Commissioners of Silver Lake Water and Sewer District, Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of the Minutes of the Meeting of Commissioners (the "Minutes") is a full, true and correct copy of the Minutes of the April 28, 2022, regular meeting of Commissioners, duly adopted at a regular meeting of the Board of Commissioners of the District, held at the regular meeting place thereof on May 12, 2022, as these Minutes appear on the Minute book of the District; and;

2. A quorum of the members of the Board of Commissioners was present throughout the meeting and a majority of those members present voted in the proper manner for the approval of these Minutes.

IN WITNESS WHEREOF, I have hereunto set my hand this 12th day of May 2022.

**SILVER LAKE WATER AND SEWER DISTRICT
SNOHOMISH COUNTY, WASHINGTON**



Anne Backstrom, Secretary