

**MINUTES OF THE SPECIAL MEETING OF
COMMISSIONERS OF THE
SILVER LAKE WATER & SEWER DISTRICT**

December 30, 2022

The special meeting of the Board of Commissioners of the Silver Lake Water & Sewer District was held on December 30, 2022, beginning at 1:30 p.m. Attending in person was Commissioner John Warner. Also present in person were General Manager Curt Brees and O&M Manager Ron Berger. Commissioners Anne Backstrom and Shauna Willner; Eric Delfel with Gray & Osborne, Inc., and Curtis Chambers with Inslee, Best, Doezie & Ryder P.S., Attorney for the District, attended via videoconference. The public was provided access to participate both in person at the meeting and via teleconference, with the telephone number and access code published on the District's website and posted at the District Administration Building (regular meeting location). Notice of the Special meeting time was posted on the District website, the District Administration Building, and provided to the Everett Herald.

1.) CALL TO ORDER:

Commissioner Warner called the meeting to order at 1:30 p.m.

2.) PUBLIC COMMENT:

No one from the public attended this meeting for comment.

3.) MAINTENANCE & OPERATIONS REPORTS:

a.) Declaring the Existence of an Emergency – Repair of a District Force Main – Waive Formal Bid Process Requirements

Mr. Brees and Mr. Berger provided a verbal report to the Board of Commissioners regarding a recent emergency situation and need of a sewer force main repair.

The District was notified of a potential sewage leak on 116th Street SE & 40th Drive SE by a member of the public on December 25, 2022. Responding crews determined the probable cause, based on location, is a leak in a 10-inch Cast Iron Force main, carrying untreated sewer flows from the Waldenwood Lift Station.

District crews attempted a repair of the leak on December 26, 2022, and after considerable effort, it was determined that the pipe bury depth at the location of the leak is more than the capability of the District's equipment to perform the excavation and safely shore the trench walls.

District staff provided notice to Washington Department of Ecology, Snohomish County Surface Water Management Division, and the Snohomish Health District, of the leak on December 27, 2022, and have been advised that repair and remediation of the leak/spill is required as soon as it is feasible to accomplish the work.

District staff recommended an emergency be declared and that competitive bid requirements set forth in Chapter 57.08.050 RCW for this work be waived.

Following discussion, by motion made, seconded, and carried unanimously, the Board of Commissioners approved and adopted Resolution No. 837, declaring an emergency, waiving competitive bidding requirements, and directing the General Manager to procure a contractor to complete the repairs to the broken sewer force main.

4.) STAFF REPORTS

a.) O&M Manager

No further report.

b.) Attorney

No further report.

c.) General Manager

No further report.

This ends the Minutes of the December 30, 2022, special meeting. The following signature page is a scanned image of the original signature page of the Minutes and certifies these are the approved Minutes by the Secretary of the Board.

Minute Certification

I, the undersigned, Secretary of the Board Commissioners of Silver Lake Water and Sewer District, Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of the Minutes of the Meeting of Commissioners (the "Minutes") is a full, true and correct copy of the Minutes of the December 30, 2022, special meeting of Commissioners, duly adopted at a regular meeting of the Board of Commissioners of the District, held at the regular meeting place thereof on January 12, 2023, as these Minutes appear on the Minute book of the District; and;

2. A quorum of the members of the Board of Commissioners was present throughout the meeting and a majority of those members present voted in the proper manner for the approval of these Minutes.

IN WITNESS WHEREOF, I have hereunto set my hand this 12th day of January 2023.

**SILVER LAKE WATER AND SEWER DISTRICT
SNOHOMISH COUNTY, WASHINGTON**


Secretary